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UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION  
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1939 RANGE CONSERVATION PROGRAM  
NORTH CENTRAL REGION

1.42  
N75F  
NO. 354  
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Instructions for Listing Range Program Data and Adjusting  
Grazing Capacity in Counties in Nebraska and South Dakota  
in which a Range Program is Applicable in Connection with  
the 1939 Agricultural Conservation Program.

The data to be used in the 1939 Range Conservation Program for all  
ranches for which a 1939 Statement of Intentions, NCR-353, has been  
executed will be listed in the county office on the range listing sheet,  
form NCR-255. The clerical assistants will list the data for the columns  
of the range listing sheet from forms NCR-353, as indicated herein. One  
set of the listing sheets will be prepared in black ink and forwarded to  
the State office.

Data will be listed only for ranching units for which NCR-353 has  
been executed and filed in the county office on or before May 15, 1939.  
If any forms NCR-353 are found to be in error or incomplete, such errors  
must be corrected and completed before the data for such ranching units  
are listed. No data will be listed on the Range Listing Sheet until all  
forms NCR-353 have been executed and checked for errors and completeness.

The county committee will assign to each of the range inspector  
districts a range inspector district number. Begin with number 1 and  
assign consecutive numbers to each range inspector district.

Arrange all forms NCR-353 alphabetically by operators in each  
range inspector district. Begin with number 1 and assign consecutive  
serial numbers to each NCR-353 for the county.

I. Preparation of Range Listing Sheet.

Enter in the spaces provided at the top of the range listing  
sheet the number of the range inspector district, the name of the range  
inspector who executed the NCR-353 in the range inspector district, the  
county normal average grazing capacity limit, the range inspector dis-  
trict normal average grazing capacity limit, the name of the State,  
county, and clerical assistant.

II. Instructions for Listing Data.

In accordance with the following instructions, range program data  
will be listed alphabetically by range inspector districts. Each range  
inspector district will include all the ranching units within an area  
for which a range inspector district normal average grazing capacity has



been established. The clerical assistant will enter the data as indicated by the column headings in columns (1) to (12), inclusive, and (21), (23), (25), (26), and (27). The entries in columns (13) to (20), inclusive, will be made in the State office. No entries will be made in columns (22), (24), or (28) to (35), inclusive, until instructions for such entries are issued.

Enter in column (1) the 1939 serial number for each ranching unit.

Enter in column (2) the name of the ranch operator(s). This entry will be taken from the corresponding entry in Section I of NCR-353. The names of ranch operators will be listed alphabetically by range inspector districts. List the surnames first, followed by the given names or initials as signed by the operators on NCR-353.

Enter in column (3) the address of the ranch operator(s). This entry will be taken from the corresponding entry in Section I of NCR-353.

Enter in column (4) the location of the ranch headquarters. This entry will be taken from the corresponding entry in Section I of NCR-353.

Enter in column (5) the size of the ranch. This entry will be taken from the total line of column (a), Section III of NCR-353.

Enter in column (6) the total acreage of range land. This entry will be taken from the total line of column (b), Section III of NCR-353.

Enter in column (7) the total acreage of cropland. This entry will be taken from the total line of column (c), Section III of NCR-353.

Enter in column (8) the total acreage of other land. This entry will be taken from the total line of column (d), Section III of NCR-353.

Enter in column (9) the grazing capacity recommended by the range inspector in acres per animal unit. This entry will be taken from the total line of column (e), Section III of NCR-353.

Enter in column (10) the range inspector recommended grazing capacity in total animal units rounded to one decimal. This entry will be obtained by dividing the entry in column (6) by the corresponding entry in column (9). Compare the entry in column (10) to the entry on the total line in column (f), Section III, NCR-353, to determine that these entries check within the amount that may be accounted for due to rounding of decimals in computations in Section III of NCR-353. If the entries do not check within the above requirement, check the computation of all the entries and make the necessary corrections.



Enter in column (11) the county committee's adjusted grazing capacity in acres per animal unit. The adjustments in this column are provided for the purpose of maintaining equity between the grazing capacities established on individual ranches. The district range inspector will be consulted in all cases where the adjusted entry in column (11) differs from the grazing capacity recommended by the range inspector in column (9).

Enter in column (12) the county committee's adjusted grazing capacity in total animal units. This entry will be obtained by dividing the entry in column (6) by the corresponding entry in column (11) and rounding to one decimal.

After adjustments of individual ranching unit grazing capacities have been made by the county committee and the adjustments entered in columns (11) and (12), the clerical assistant will proceed as follows:

- (1) Obtain range inspector district totals of the entries in columns (5), (6), (7), (8), (10), and (12). The cross addition of the totals of columns (6), (7), and (8) for each district will equal the total of column (5).
- (2) Divide the range inspector district total of column (6) by the corresponding entry in column (10) and enter the result, rounded to one decimal, on the range inspector district total line in column (9).
- (3) Divide the range inspector district total of column (6) by the corresponding entry in column (12), and enter the result, rounded to one decimal, on the range inspector district total line in column (11).

### III. Listing Livestock Data.

The clerical assistant will transfer the data from Section V of NCR-353 to the Range Listing Sheet, columns (21), (23), (25), (26), and (27).

Enter in column (21) the total number of cattle. This entry will be taken from the first line of Section V, NCR-353.

Enter in column (23) the total number of horses and mules. This entry will be taken from the second line of Section V, NCR-353.

Enter in column (25) the total number of sheep. This entry will be taken from the third line of Section V, NCR-353.

Enter in column (26) the total number of animal units represented by the corresponding entry in column (25). This entry will be obtained by dividing the entry in column (25) by 5.

Enter in column (27) the total animal units. This entry will be obtained by adding the corresponding entries in columns (21), (23), and (26).

Obtain range inspector district totals of columns (21), (23), (25), (26), and (27), and enter the totals on the total line in the respective columns for each district.

After the clerical assistants have made all entries and computations as provided heretofore, the member of the county committee in charge of the range program, in cooperation with a representative of the State committee, will review the entries and computations to see that they are accurate and complete, and will submit the listing sheets to the State committee.